



Save Water, Save A Buck Rebate Reservation Customer Checklist

Effective: July 1, 2011

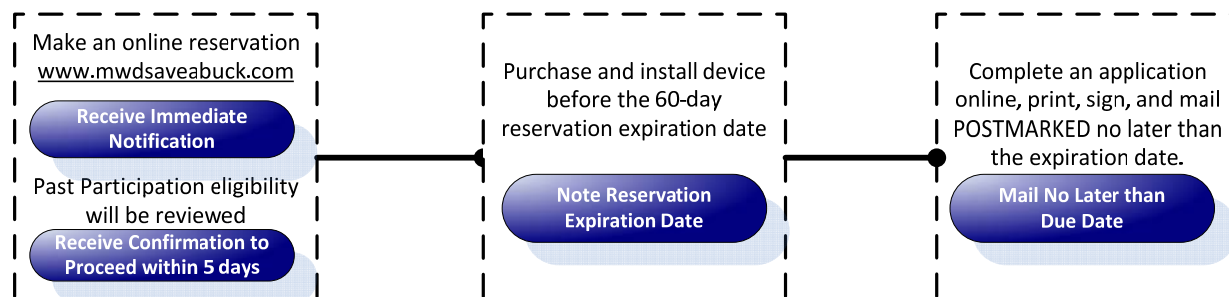
Key eligibility requirements:

- Reservation number is required prior to purchase & installation of a device.
- \$25K limit policy applies to Metropolitan's funding per service address per program year.
- A property previously rebated through Metropolitan's regional or its water agency programs is not eligible for another rebate for the same device type.
- Customers are responsible for accuracy of information supplied to qualify for the program.
- Rebate payments are subject to verification, accuracy, completeness, and program compliance.
- Refer to the Program Terms & Conditions for a complete list of participation guidelines.

Online Reservation System Attributes:

- The reservation system allows for online reservation, online application, and check rebate status.
- Login is required in order to access the reservation system.
- Email is required in order to receive notifications about your rebate reservations.
- Separate reservations must be made for Commercial (CII) and Multi-family (MF) device rebates.
- Multiple device rebates can be made in a single reservation. However, you must submit the online application for all these devices at the same time. Once an online application is submitted, it is no longer available for edit and any unredeemed funding is released.
- A single reservation is allowed ONE online application submission only.

How to apply for a rebate:





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STEP 1 – Make an Online Reservation

NOTE: Your reservation cannot be modified once submitted.

- ✓ **REQUIRED: Water bill**
- ✓ **1-** Go to www.mwdsaveabuck.com and click on “Make a Reservation” button. From the “Customer Account:” screen, click on “New Reservation” button. Enter water bill, contact, site project information, select device & quantity.
2 - Receive immediate notification via email. If there is sufficient funding and no validation errors, you will receive a “Confirmation” of funds being placed on hold.
- ✓ **3 -** Past Participation eligibility will be reviewed within the next 5 business days. If there is no past participation found, a “Checklist” notification will be sent informing you to proceed.

STEP 2 – Purchase and Install the water-saving technology

Purchase only approved make and models. Install before the reservation 60-days expiration date.

STEP 3 - Complete an Online Application & Mail the Packet

NOTE: Multiple devices can be made in a single reservation. However, you must submit the online application for all these devices at the same time.

NOTE: Non-compliant application will delay the processing of your rebate.

- ✓ **REQUIRED: Purchase receipt**
- ✓ **1 –** From the “Customer Account” screen, click on “Submit Application” button (located right below the “Reserved” status).
- ✓ **2 -** Fill out the application form online.
- ✓ **3 -** Print, sign, and date the application.
- ✓ **4 –** Mail the completed application packet “postmarked” before the 60-day due date.

Application packet includes:

- Signed application form
- Confirmation email
- Copy of water bill
- Purchase receipt
- Plumbing permit *
- Multi-unit tracking form **

- *Plumbing permit is applicable to plumbing rebates and for the City of Los Angeles customers.*
- *Multi-unit tracking form is applicable for plumbing rebates and for quantity greater than 1.*